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Job details

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Bulletin Number	44073BR
Type of Recruitment	Departmental Promotional Opportunity
Department	Mental Health
Position Title	PSYCHIATRIC TECHNICIAN III
Exam Number	281638
Filing Type	Standard
Filing Start Date	10/10/2014
Filing End Date	10/27/2014
Filing End Time	5:00 pm PST
Salary Type	Monthly
Salary Minimum	3362.46
Salary Maximum	4399.56
Position/Program Information	<p>Positions allocable to this senior-level class are assigned to a line operation responsible for the delivery of psychological rehabilitation, case management and/or Psychiatric Emergency Service of the Department of Mental Health or to a hospital or clinic of the Department of Health Services. Incumbents assigned to Mental Health Department program support and training provide consultation and training to departmental staff or to staff of other departments and agencies. Incumbents assigned to line operations work as team leaders reporting to a Mental Health Clinical Program Head or a physician manager. Positions allocable to hospitals or clinics of the Department of Health Services report to a psychiatrist or other licensed physician, a psychologist, or work at the direction of a rehabilitation therapist, social worker, or registered nurse. Incumbents are typically responsible for providing technical direction to less experienced psychiatric technicians and provide care and protective services to clients most prone to assaultive behavior or requiring more extensive monitoring and review of their condition and progress.</p>
Essential Job Functions	<p>Interviews the client, family members, and friends to obtain information about the client's environment, personality and family relationships, which may have bearing on the client's illness, treatment, and development of a treatment plan.</p> <p>Makes program services referrals for persons identified as mentally ill.</p> <p>Coordinate the activities of a Psychiatric Mobile Response Team or Clinical Behavioral Management Response Team with law enforcement, courts, schools and other agencies, to assist and evaluate clients who are deemed to be a danger to themselves or others.</p> <p>Coordinate the work of Psychiatric Technicians or others in the</p>

delivery of mental health services at an in-patient or out-patient facility.

Coordinates or conducts the auditing of client records for compliance with documentation guidelines.

Coordinates or develops psychological rehabilitation programs for the chronically and persistently mentally ill.

Participates in multidisciplinary team conferences, shares pertinent information, and collaborates with other mental health staff to develop the most effective treatment plan for the client.

As part of a multidisciplinary team, provides and documents continuing care and information to treatment staff for incorporation into community service referral plans.

Provides consultation to community agencies in the utilization of services provided by directly operated clinics, in-patient facilities and contractors of the department.

Supervise staff assigned to provide mental health services.

Provides in-service training to departmental staff and volunteers in the identification and treatment of mentally disordered individuals, principles of crisis intervention and management of assaultive behavior.

Administers, under the supervision of a physician or registered nurse, prescribed medications to clients, if authorized by the Mental Health Clinic Program Head or Department of Nursing for acute psychiatric settings.

Requirements

SELECTION REQUIREMENTS: Three years of paid experience as a Psychiatric Technician II* in the County of Los Angeles.

LICENSE: Possession of a current, active and valid California State License to practice as a Psychiatric Technician.

Physical Class

Physical Class IV – Arduous: Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.

**License(s)
Required**

A valid California Class C Driver License is required for appointment to some positions.

**Special
Requirement
Information**

*To qualify, applicants must have County status in the class as evidenced by holding or having held such payroll title. **NO OUT-OF-CLASS EXPERIENCE WILL BE ACCEPTED.**

Withhold information: Permanent employees who have completed their initial probationary period and currently hold a qualifying payroll title may file for this examination if they are within six months of meeting the experience requirements by the last day of filing.

**Examination
Content**

This examination will consist of an evaluation of experience based on application information weighted 50% and an Appraisal of Promotability (AP) weighted 50%. The Appraisal of Promotability will measure Knowledge and Skill, Verbal and Written Communication, Adaptability and Dependability, Decision Making Ability, and Interpersonal Relations.

Candidates must achieve a passing score of 70% or higher on each weighted part of the examination in order to be placed on the eligible list.

**Vacancy
Information**

The resulting eligible list for this examination will be used to fill vacancies in the Department of Mental Health.

**Eligibility
Information**

The names of candidates receiving a passing grade in this examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.

Available Shift

Any

**Job Opportunity
Information**

Restricted to permanent employees of the above Department who have successfully completed their initial probationary period. Unclassified employees who have attained permanent County status on a classified position by successful completion of the initial probationary period, with no break in service since leaving the classified service. Full-time employees in the unclassified service with at least six months of full-time experience in the unclassified service at the time of filing or by the last day of filing.

**Application and
Filing
Information**

ONLINE FILING ONLY

Applicants are required to complete and submit an online Los Angeles County Employment Application in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application.

INSTRUCTIONS FOR FILING ONLINE:

Apply online by clicking on the tab above or below this bulletin that reads, Apply to Job so you can apply online and track the status of your application and get notified of your progress by mail.

This exam is subject to closure at any time. Applicants must submit their applications by 5:00 pm, PST. on the last day of filing

Clear and legible copies of the required documents (e.g. Diploma, Official Transcript, License, Certificates, etc. **MUST BE** uploaded as attachments during application submission -OR- sent by email to raaron@dmh.lacounty.gov within 15 calendar days from date of application submission.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Your online application must show complete license, education and work experience information necessary to evaluate your qualifications. License information section must show title of license, license number, original date of issue, and expiration date. Education information section must include name and address of school attended, complete dates attended, name of course/s taken, number of units earned, and degree/s earned. Work experience section must include job title, employer name and address, name of work area/facility, actual payroll title held and not the working and/or functional titles, from/to dates of employment including month, day and year, total number of months, total number of hours worked per week - not a range of hours (full or

part-time), and complete and detailed description of related job duties. If range of hours is provided, experience will be prorated based on the lowest number of hours worked per week. LIST separately each job experience to be evaluated.

Each candidate's background will be evaluated on the basis of information submitted at the time of filing to determine the level and scope of the candidate's preparation for this position as it relates to meeting the Selection Requirements. All information supplied by applicants is subject to verification.

Applications may be rejected at any stage during the selection process.

**County of Los
Angeles
Information**

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with

Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

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Job Field	Health Other
Job Type	Professional

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